



(NAME Door Prize Coordinator) _____
(ADDRESS) _____
_____, WY _____

Date

Dear Quilt Business Owner,

Quilt Wyoming 20__ will be held in the _____ Region of Wyoming at _____. The dates for the 20__ convention are July __th thru July __th. I am the door prize coordinator for the convention and I am contacting you to request that your company consider helping us to make the convention a success. Any door prize contributions would be greatly appreciated. It is always exciting to be a door prize winner. We love it when we can win or see our friends win a notion, pattern, book, fabric, thread, etc.

We have featured teachers who are nationally recognized who teach and present evening trunk shows for our attendees. Several local teachers will be presenting classes as well. You may view some of our past teachers and convention themes on our website <http://wsqg.org/officers-history/>. See the lower part of the web page. We will reveal our theme and national teachers at Quilt Wyoming 20__, one year prior to our convention.

We will need to receive donations by June 1st, 20__. Please send door prizes to me at the address listed above. If you have any questions or comments about our event, feel free to contact me by phone or email. Your contribution will of course be recognized. We are a non-profit 501c educational organization.

If you are unable to provide a door prize, we would be pleased to receive any brochures, business cards, or flyers that you could provide to add to our registration bags for each attendees. We expect about 225 quilters to attend the convention.

Thank you for considering our request and for your support in helping make our convention a success!

Sincerely,

(Signature)
(Name) _____, Quilt Wyoming 20__ Door Prize Coordinator
Phone: 307-_____
Email: _____@_____.com Date _____