**QUILT WYOMING**

**Room Set-Up Requirements**

Class Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maximum Class Size\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Day\_\_\_\_\_\_\_\_ Two Day\_\_\_\_\_\_\_\_ Half Day\_\_\_\_\_\_\_\_\_\_

Type of set-up needed (Please check all that apply):

 \_\_\_\_\_\_\_ Tables for sewing machines

 \_\_\_\_\_\_\_ Tables for teacher’s use

 \_\_\_\_\_\_\_ Tables for cutting/design space

 \_\_\_\_\_\_\_ Tables for handwork

 \_\_\_\_\_\_\_ Iron and space for boards

 \_\_\_\_\_\_\_ Overhead projectors and screen

 \_\_\_\_\_\_\_ Other: Please explain

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Quilt Wyoming would like to have a list of any special materials or books that you use for your class so that the vendors can have these items on hand:

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Please note Teacher Guideline Policy from WSQG on copyright issues, material fees, supply lists, and sales of items in Quilt Wyoming classes.

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Each class will have a “Teacher’s Angel” who will assist you by checking registrations, collecting any fees, passing out handouts, holding quilts, etc. The angel will be a member of your class and will need time to work on the class project.