

**WYOMING STATE QUILT GUILD
BOARD OF DIRECTORS
MEETING MINUTES
Saturday, November 2, 2024
11:00 AM in person
Racca's-430 S Ash St, Casper, WY and via Microsoft Teams**

Call to Order- Di Wilsey Geer

- Call to order 11:10 am

Agenda - Di Wilsey Geer made a motion to accept the agenda. Motion accepted.

Roll Call - Angela Lincoln

- **Present:** Angela Lincoln, Mary Cottam, Lyn Bennet, Barb Bunn, Ginny Singer, Di Wilsey Geer, Carol Kolf, Sondra Nelson, Iris Jaspersen (online), Cathe Tuttle, Margaret Immenschuh
- **Absent:**, Verna Lawrence, Cindi Young, Nena James, Virginia Ohr, Mary Lee Dixon, April Pendleton, Cathy Kelly-Stafford, Jean Schroeder, Lauren Andrist, Josy Daniel

Minutes - Angela Lincoln

- Minutes accepted as corrected. Motioned to accept minutes: Lyn Bennet and Carol Kolf seconded. Motion carried

Correspondence - Angela Lincoln

- Scanned the letters and passed them around for everyone to read and then gave the letters to historians.
 - [Link to correspondence and letters](#)

Treasurer's Report - Carol Kolf

- Skipped at this point as this is the budget meeting.

Special Committee Reports

- **QW 2024 Southeast Region - Cindi Young** (absent)
 - Received electronic – submitted final report and financial statement. It was fabulous. Got seed money and \$10,000 back. Sent three-ring binder with all the receipts. She would like to make example copy for future years to follow the same pattern. Options for the ideas need both

electronic and physical copy. Treasurer should have this. Need to have invoices and billing statements.

- A motion and a second so they can close their bank account approval of report Ginny motioned and Carol seconded. Motion carried.
- **QW 2025 Southwest Region - Nena James** (absent)
 - Received electronic report.
- **QW 2026 Northwest Region - Lauren Andrist** (absent)
 - Received electronic report.
 - Seed money is not available for 1 ½ year out. Would like it to be available now. Need to open a post office box and other expenses. Motion to grant seed money in advance, Mary Cottam and Carol seconded. Motion carried. Need to know the name on the account and who to mail it to for Carol.
 - Held brief discussion about an earlier release date and this must be determined by the board. This will be addressed by the standing rules committee with the board recommendation that this be changed. Reasons include: Some teachers require a deposit, post office box, other deposits. Di will bring this to the bylaw committee.
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- **QW 2027 Northeast Region - Josy Daniel / Verna Lawrence** (absent)
 - Electronic report submitted.
- **Bylaws & Standing Rules (2025) Committee Chair Di Wilsey Geer**
 - The committee consists of Verna Lawrence, Nena James and Di. The plan is for each of us to review the Bylaws and the Standing Rules on our own. We'll then meet collectively in January to collaborate on our findings to present to the board.
 - Di asked for feedback from the board on anything the board notices that may need addressed or changed.
- **QW Electronic Registration/Pay Committee Chair Ginny Singer**
 - [Online Registration committee meeting minutes](#)
 - There will no longer be a date for a letter mailed. In the past did not use the date, just did it in the order received. Not everyone was following the guideline. Can be mailed in whenever so it matches with electronic registration. Nothing will be processed until the 15th is going to be the recommendation. Cathe brought up a concern about how this will be brought forward to future committees in future years. How it will go

forward. The next three year's committee chairs are on this committee, and this will be addressed.

- Proposal is all registrations will process on the 15th. Paper and electronic. Discussed issue about people who do not want to use electronic for their payment. Also, Iris expressed not knowing how the mail works in the rest of the state. Another area of discussion issue is the registration fee may need to go up \$5 to cover the credit card processing fee for online registration form. How will paper registration be entered into the spread sheet? The board agreed with overall direction.

- **Documentation Update - Committee Chair Angela Lincoln**

- Sent email wanting to meet in November and December. Had not received a response at this time from the committee members.

Officer and Director Reports

- **President - Di Wilsey Geer**

- Di would like feedback by January 5th regarding bylaws under members only. Password is 2024BASKET. Want input by January 5th from every board member. Rules are different than practice and want others to be pointed out.
- I want to say how humbly honored I am to lead this team we call the board. We have some challenges ahead of us with the committee work in addition to our regular duties. I ask that each of you take some time to audit both the Bylaws and Standing Rules. Please provide any feedback you may have or be aware of, based upon your experience, regarding sections that may need edited. It would be wonderful if you would do the same with any forms and documentation. This will greatly aid the committees we have formed to bring all of our materials up to date.
- Decision for regional directors to be responsible for the pins. Electronic membership cards. Discussion regarding best practice to follow for this. Sondra motioned for Sondra to take back the mailing. Mary Cottam seconded, motion carried. Sondra will take back mailing the pins for those that would like a pin.

- **President-Elect - Nena James**

- Absent

- **Past President - Verna Lawrence**

- Absent

- **Patchwords Editor - Virginia Ohr**
 - Absent

- **Membership Director - Sondra Nelson**
 - 720 members increased by 7.
 - Nena James and Di Wilsey Geer correct spelling.

- **Director-at-Large - Jean Schroeder**
 - Absent
 - Electronic report received “In consideration of the Quilt Camp monies in the budget, it is disappointing that only one group (Chris Wolf and her middle school students) used the Quilt Camp funds in 2024. There is \$2,000 budgeted and \$487.63 was used. I will be working on outreach to youth (4-H comes to mind) to make leaders aware of the quilt camp funds. One change that I would like to see is to remove the application deadline for quilt camp funding of January 15th and make the funds available to first come first served. I can also contact quilt stores and make them aware of our camp funds. I viewed the 4-H sewing items that were displayed at the WY State Fair and there were many, many quilts with some entrants even doing their own long arm quilting (with the help of a mentor)! I look forward to discussion of this. Thanks, Jean Schroeder”

- **Central Regional Director - April Pendleton, Mary Cottam**
 - Report submitted by April electronically.

- **Northeast Director - Lyn Bennet, Cathy Stafford**
 - Report is in the works it will be done in a couple days.

- **Northwest Director - Barbara Bunn, Ginny Singer**
 - [Report](#)

- **Southeast Director- Cindi Young**
 - Electronic report submitted.

- **Southwest Director - Iris Jasperson**
 - Electronic report submitted.

Appointee Reports

- **Archives - Mary Lee Dixon**
 - Absent

- **Books for County Libraries - Verna Lawrence**
 - Absent
- **Historian - Cathe Tuttle Margaret Immenschuh**
 - Love coming in person. Nothing new.
 - They would like Mary Lee to provide some direction for the archives.
- **Web Developer - Virginia Ohr**
 - Absent

Special Orders

- **Nominations and Elections - Nena James**
 - Upcoming open positions June 2025: President-Elect, Northwest, Northeast and Southeast Regional Directors, Patchwords Editor and Treasurer December 2025.

Business

- **Unfinished**
 - Printed History Concerns / Cathe Tuttle
 - tabled
 - Proposal in travel and expense budgets \$300 each president and vice president got omitted from rules how regional directors are supposed to spend the money was changed.
 - Events not following protocol
 - Quilt Show not a retreat – Carol will discuss – sponsorship line.
- **New:**
 - Budget Review / Carol Kolf –
 - Increased member numbers for dues.
 - Opportunity quilt can bump up to \$3500 as much of it has come in \$2500 at this point.
 - \$1000 April's donation for mom.
 - \$600 left for the opportunity quilt as it has not been used yet.
 - Should be \$200 a day for all teachers would like to bump that up.
 - No longer need zoom do not have to pay for teams.
 - Took off historian because there were no expenses. Discussed this will put back in budget as historian had not turned receipts in and there are some expenses.

- Rate increase on insurance. Members are not covered. Always have a disclaimer if someone is not liable. If someone trips and falls if not a member, they could be covered. Trying to find a lower rate. Personal injury to nonmember.
 - Minus \$200 for membership cards. Took off cost for pins.
 - Quilt camps budgets \$2000. Proposing to lower it but it will start being promoted. Leave it at \$2000. Jean is going to reach out to 4H groups and see if she can promote these camps. Guidelines have been written reach out to Jean Schroeder.
 - Quilt Show sponsorship - \$100 to each of three shows: Quilting on the Green, Never Sweat Needlers Dubois Quilt Show, NEW Quilt Show. Possible sponsor for quilt show in Basin and Goshen County Quilters. Possibly offer \$1000 and they can request up to \$200. Will need to go into the standing rules. Will need to be approved by the membership vote. Goshen County Quilters in Torrington. They receive tourism board dollars. Have to keep track of who and where. Here is what happened to the economy because of this. \$300 each for president and president-elect should get this fund. Ginny – 4 quilt retreats in northwest region. Complains why does she get \$600 and we only get \$150. Suggest to offer the retreats statewide and not by region. Would like the application form for the events and retreats that have the standing rules, invite members first and state if a profit is realized, funds must be returned to the state guild. Form should be received so they know the expectations ahead of time. Sondra motioned, Lyn seconded, Motion carried.
 - Angela motioned to approve budget and Iris seconded. Motion carried.
- **Announcements**
 - Next Meeting: January 5th 2025 6:00 pm
 - Angela will get someone to record as she will be absent
 - **Adjourn Meeting:** 12:37 pm

Respectfully Submitted,
Angela Lincoln, Secretary