

WSQG Board Meeting
January 5, 2025
6:00 p.m.

Di called the meeting to order at 6:01 p.m, and asked for additions to the agenda. There were none.

Roll Call: Di Wilsey Geer, Carol Kolf, Verna Lawrence, Nena James, Cindi Young, Virginia Ohr, Jean Schroeder, Lyn Bennet, Mary Cottam, Ginny Singer, Cathy Kelly Stafford. Barbara Bunn and April Pendleton joined late.

Not Present: Iris Jaspersen, Angela Lincoln, Sondra Nelson, Cathe Tuttle, Margaret Immenschuh, Mary Lee Dixon.

Minutes: Di asked for approval of the November minutes. Carol Kolf stated the balance from Quilt Wyoming 2024 was \$10,752.29 not \$10,000.00. Carol said that Cindi did not state that procedures would be set up for the Quilt Wyoming Treasurer, that Cindi was not present. Carol made that statement. Carol said that the Treasurer should receive the Quilt Wyoming Receipts. Carol said that for the Northwest Region, the name on the bank account and who the check was written to was not recorded and should be on record. During the budget review the minutes stated that \$200 a day is paid to all teachers, and we would like to bump that up. Carol stated that what actually was said was that the teacher who conducts the beginning quilt class is currently paid \$150 day, and she felt that the beginning class teacher(s) should be paid the same amount as the other teachers at \$200 a day.

Di questioned the statement that "\$200 for membership cards and pick up cost for pins" was not clear. Carol explained that we have 250 pins and will not need additional pins in 2025 and we are no longer mailing pins.

Di said under old business that Regional Events are not following protocol. It was proposed we draft a document, and we will discuss that further.

Di asked for a motion to approve the minutes, Verna moved and Mary Cottam seconded. Motion passed.

Correspondence: Nothing.

Treasurer's Report: The December Treasurer's is report in progress will be mailed soon.

Quilt Wyoming 2024: Cindi Young has closed the bank account and has nothing else to report.

Quilt Wyoming 2025: Nena James stated the next committee meeting is next week. National instructors are nailing down classes they will teach. Regional instructors and their classes are being reviewed. They are working with the college on classrooms and meals. We were turned down on dorms. The committee is working on special rates at three hotels.

Quilt Wyoming 2026: The report by Lauren Andrist received by the board prior to the meeting. Ginny stated the opportunity quilt is with the quilter, Jeanne Knudsen.

Quilt Wyoming 2027: Verna Lawrence stated there will be a committee meeting in Sheridan next week.

ByLaws & Standing Rules Committee: Nena suggested Virginia join the committee. Virginia agreed to join the committee. Nena would like to see consistency between forms, rules and guidelines. Nena would like to see guidelines eliminated and have all rules included in the Standing Rules and Bylaws. Cindi questioned what is happening with the documentation committee. Di stated documentation is for Quilt Wyoming and there needs to be consistency between the committees. The documentation committee is Angela, Virginia, Di and Cindi Young. Di would like to see separate committee that will join together eventually. Virginia stated that Quilt Camp does have guidelines and asked if they should be incorporated into the Standing Rules. Nena explained that guidelines are suggestions and not rules and her opinion is that we shouldn't have suggestions, just rules. Virginia asked if we should incorporate Quilt Camp into Standing Rules or if we should call them Rules instead of Guidelines. Di stated these questions are for the committee.

Online Registration: Ginny stated they are waiting for Kayleen to see what questions she has. Ginny said that when Virginia has the website form prepared the committee will test drive it. Nena asked if online is only option. Di stated paper registration is still an option and she will put it in her President's message. Di asked Ginny about accepting checks for online registration. Ginny said it is our recommendation that we not finalize registration until a check is in the Registrar's hand. Ginny felt it was an individual committee decision, and it isn't a hard rule that it won't ever happen. Di stated that is not a good accounting practice and we have had problems with Regional Events for this. Di asked about entering information directly into the spreadsheet. Virginia stated that Kayleen and she are working together and all information will go into a spreadsheet so it will be like the membership system. She stated it is possible to have a website form to print off and mail a check to the registrar with the printed form.

Documentation Committee: Di asked what the committee is doing. Virginia said Angela sent an email asking for a response for a meeting and she said she hasn't heard from anyone. Cindi said she didn't receive anything and Di said she didn't receive anything. Virginia stated she received an email with no other names on it but forwarded it to Cindi and Di. Di will follow up.

President: Nothing to report, but thanked committees for working for WSQG.

President-Elect: Nena said that we have Regional Director positions open for Northeast, Northwest and Southeast up for election. We also need President-Elect and other positions. Nena asked board members to contact her with potential names. We will print something in Patchwords to solicit volunteers. Di and Virginia stated Patchwords Editor and Treasurer are also up for re-election. Di suggested calling people as she did last year.

Past President: Verna stated that she has two nominations for the Golden Thimble award. Di suggested that we get consent from candidates before they are placed on the ballot. Verna agreed. Di wanted to know where we get Golden Thimble from. Virginia stated that isn't a tradition but she has one for 2026 from Jennifer Golden that she will pass on. Di suggested Verna ask Jennifer where she got them.

Patchwords: Virginia stated advertisers have been billed and all is well. Cindi asked about the Editor position job description. Virginia has a job description that she will send to the Board.

Membership Director: In Sondra's absence Virginia stated the membership report has been sent to the board. Virginia sent an email reminder and we are flooded with renewals. Nena asked about the password for 2025. Virginia stated the password is sent with the welcome letter. The 2024 password will work on the 2024 Members Only page until February 28 but Sondra will send letters soon.

Director at Large: Jean Schroeder stated the Cody quilt camp will work on hospice quilts. Their projects change. They need supplies so have submitted a request. Jean was invited to observe the camp. Jean asked if we can approve their camp? She stated they are very excited and they have touched over 40 kids, they have made 19 veteran quilts and had a good summer session. There are kids waiting to get into the program as others graduate. They are sewing on eight refurbished Featherweights. Jean asked Ginny for her comments. Ginny said she hasn't been directly involved. The machines were donated by a State member from Cody. Di asked for a motion, Carol moved, Verna seconded, discussion, motion approved. Di asked if we will reach out to Boys & Girls clubs across the state. Jean said yes. Jean would like to drop the application deadline instead of January 15 to first come, first serve. She would be happy to join the documentation committee. Jean stated the only place she has seen it is in the camp guidelines. Ginny made a motion to eliminate the January 15 deadline from guidelines and make it a first come, first serve basis, motion seconded. Motion passed.

Jean stated that Wyoming Wildflowers is the theme for the State Fair this year. She has Wyoming wildflower fabric and would like to make the ribbons with this fabric if no one objects. She showed a sample ribbon. Everyone agreed.

Central Region: Mary had nothing to report. She submitted a report by email to the Board today.

Northeast Region: No additions to report sent today.

Northwest Region: Ginny sent a report to the Board.

Southeast Region: Cindi has nothing to add to her report.

Southwest Region: Virginia stated Iris would not have a report for this issue.

Ginny asked Nena if she would have a Quilt Wyoming 2025 article in Patchwords since we won't have a Regional Director report. Nena stated she is working on it.

Books for County Libraries: Verna asked who she should send the book suggestions too. Di stated the entire board should receive the suggestions.

Historian: No report.

Web Developer: Virginia stated that she has put a second layer of security on the Directory and Mentor Listing so names cannot come up on a web search.

Election: Nena has already discussed this as President-Elect.

Archives: No report. Cathe Tuttle is trying to contact Mary Lee to get some clarification on what goes to the archives.

Unfinished Business: Regional event coordination form. Di has sent a message to the Board about suggested procedures. Carol Kolf felt the procedures made sense. Di stated we would leave current procedure in place until we finalize procedures. Ginny Singer asked about the statement that receipts should be submitted within 60 days. Ginny is asking if receipts should be submitted for all expenditures or just receipts to cover the authorized expenditures, as is stated on the request form currently. Di explained that we are protecting our non-profit status with receipts. Ginny felt the Standing Rules need to reflect the requirement for all receipts. Di stated we will make the changes and they will be available when they are finalized. Ginny wanted clarification on entities and external funding and if that included attendee fees or only WSQG funds as an external entity. Nena agreed that clarification is needed and if Board members have concerns they should contact a committee member with their concerns. Ginny requested clarification that reports on regional events have never been reported to the board under advertising in the Standing Rules. She said only reports in Patchwords have been done so far. Di stated that advertising should appear in Patchwords for two issues before the events. Cindi stated that even though there isn't an advertisement for her event it has appeared in the Events section with the dates. Virginia stated she didn't feel it was mandatory if there isn't space. Di stated the Bylaw and Standing Rule committee would be reviewing this.

Di asked for a motion to use the Regional Event Funding report presently. Virginia asked if this was the Regional Director's responsibility to get the form to the organizer. Di said yes. Motion carried.

New Business: Requests for Regional Events. Di asked if we could approve them as a group instead of one by one. Di asked Ginny if we could have dates for the Hot Spot Retreat which is open. Ginny made a motion Nena seconded. Motion carried.

Next Meeting: March 2, 2025 6:00 p.m.

Di adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Virginia Ohr