

**WYOMING STATE QUILT GUILD  
BOARD OF DIRECTORS MEETING MINUTES  
Saturday, November 1, 2025  
Divine's Sewing World  
4801 East 2nd Street, Suite 206  
Also available via Microsoft Teams  
Casper, Wyoming**

Meeting was called to Order by Nena James at 10:06 AM

**Roll Call**

The roll call was taken by Kayleen Logan. Present were Nena James, Di Wilsey Geer, Julie Haptonstall, Carol Kolf, Kayleen Logan, Cyndy Jahn-Thomas, Roberta Oliver, April Pendleton, Kristi Smith, Robin Wacker, Diana Clark, Cathy Wissner, Jean Schroeder, Sondra Nelson, Virginia Ohr, Margaret Immenschuh. Those absent were: Iris Jaspersen, Sue Erpelding, Cathe Tuttle and Mary Lee Dixon

**Agenda**

Sondra Nelson moved to approve the agenda and Roberta Oliver seconded. Motion was carried.

**Minutes**

The minutes were emailed. The minutes were corrected on page two second paragraph to read: There is an income and expense form for regional events on the website to be used for reporting regional events after they are complete. The form is needed to be compliant with the IRS regulations regarding non-profits. "No profit is to be made from WSQG events by any individual. Using this form will show how money is spent so that it is clear that no individual generated a profit for themselves." All income & expenses are to be included (even the expenses that WSQG does not cover). All receipts need to be attached. Motion to approve minutes as amended by Cyndy -Jahn Thomas and second by Julie Haptonstall. Motion Carried.

**Correspondence**

Kayleen Logan reported on two thank you notes being received. The Executive Director of the Sublette Co Library wrote a thank you note for the donation of the two books. Carolyn Blauert and Christine Slaughter of the 43rd N.E.W. Quilt Show Sponsorship-Donation Committee wrote a nice letter thanking the guild for the generous \$250 grant

**Treasurer's Report for August and September**

Carol did not have comments on report. The reports were sent in to be posted. It was moved by

Kayleen Logan and seconded by Sondra Nelson to approve the Treasurers Report for August and September 2026. Motion carried.

Carol reminded the group that gas mileage and lunch up to \$20.00 will be reimbursed for those who attended this board meeting. If the group went together as a group to lunch Carol will pay the bill for the group. Carol reported that the 2026 Opportunity quilt has brought in \$6,410 for the WSQG 2026 to date. The committee changed the cost of each ticket as well as making it possible to purchase online which has increased the profit to date of the quilt tickets. Nena discussed the opportunity to explore other options to utilize the reserve money of the WSQG.

### **Special Committee Reports**

QW2026: Northwest Region Cyndy Jahn-Thomas reported that the college is on track and the contract with the college will be signed in the next week. The same dorms will be utilized, and participants will need to bring their own linens. All three instructors are excited to be coming to Wyoming. Deadline for regional instructors is the 15th of this month. The committee is working on donations and center pieces. The Opportunity Quilt has been at eight events to date. Fliers were passed out with the QR code for ticket purchase for the raffle of the Opportunity Quilt. Report was received and will be posted on the website.

QW2027 Northeast Region: Kristi Smith and Robin Wacker reported that the committee is on track and the school has been picked. National instructors have been picked with contracts signed. The Opportunity Quilt is on track as well as all the committees.

QW2028 Central Region: April Pendleton reported that the location and committees have been picked. The committee is progressing well. Report was received and will be posted on the website.

### **Officer and Director Reports**

President: Nena James did not have a report. Nena did identify that July will be here before we know it. She encouraged people to identify possible candidates for the positions required. There was a discussion that individuals were aware of the positions to be filled and possible candidates for the ballot.

President-Elect: Julie Haptonstall said she had nothing to report.

Past President: Di Wilsey Geer did not have a report.

Patchwords Editor: Virginia Ohr reported that everything is going well. If there are errors Virginia encouraged individuals to contact her so she could quickly correct the errors on-line.

Membership Director: Sondra Nelson reported to date she had 11 new members and one returning member. Overall, WSQG has up to 743 members as of Oct 28, 2025. Nena

complimented the report and the numbers of individuals in the quilt guild in Wy. She compared the numbers of people in Utah vs the people in Wyoming that belong to the quilt guild per population. Wyoming has a higher number of members per populations than Utah.

Director at Large: Jean Schroeder discussed the Quilt Show at the WY State Fair. It seemed that this year it was not a priority to give the money awards, therefore Jean and Carol talked about the ability for the individuals to pick up the award when they pick up their quilt with the information that the money is from the WSQG. The State Fair changed the divisions and the categories that they are awarding. Jean proposed the 10 categories and the youth awards be reassessed. Superintendent would like the award to come from the WSQG group. Jean inquired if the group would like to have some input in the criteria and categories, award money, etc. Jean also asked for more participation from WSQG members to enter quilts. Jean suggested that a letter be sent to the board of the Fair. The group agreed that it was a good idea to have Carol cut checks. Nena Suggested that a committee be organized to develop the process. Jean had suggested Deb Kipp, who has appraisal training and Roberta Oliver to join the committee. Jean agreed to have a meeting and will bring back recommendation to WSQG in the Jan meeting.

Quilt Camp: \$900 was used. Not all the camps got off the ground this year. Virginia and Jean worked on the new form for quilt camp. Changes will be that the applicant will be reimbursed for each participant and the amount requested, up to \$50 per camper, maximum of \$500 for the camp. The requirements will be to send in attendee list and the amount. The form needs to be finalized by Virginia, Carol, Di and Jean. More will be reported at the next meeting.

Central Region: April sent in the report. Meeting was held last Sat and now have 25 people attending the WQQG meeting. Congratulations on receiving so much interest and assistance.

Northeast Region: Individuals have been busy in the region with the Quilt Show in Gillette and the Library Show in Sheridan. A report has been submitted.

Northwest Region: Sent in a report. Other groups have not been included in the report, however the desire is to reach out to the other quilt groups in the area. Some retreats have not utilized the WSQG money. There is a desire to get the region more unified in hopes to promote WSQG.

Southeast Region: The information is included in the report that was submitted.

Southwest Region: Report was submitted.

### **Appointee Reports**

Archives: Absent

Books for County Libraries: Absent

Historian: No report

Web Developer: Virginia is trying to make the website more secure. Emails are being received by members requesting money on behalf of Board Members.

### **Old Business**

None

### **New Business**

2026 Budget: Carol discussed the difficulties to anticipate the amount received from one Quilt Wyoming to another. Membership did increase this year. Carol discussed the revenue and expenses of the budget. There has been a 20% increase in insurance coverage. Carol will be talking with other agents to assess the best coverage for WSQG. There will need to be more membership pins purchased but the number is unknown at this time. Patchwords was increased due to inflation. The Northwest and Northeast region have money for signs – each region gets \$1,000 per region to make signs. There is still a need for storage for quilt racks etc. therefore, \$540 was proposed to be added back to the budget. Carol was wondering how recruitment and information was spread regarding the Quilt Show sponsorship. Carol discussed the application process for the Quilt Show sponsorships. Each Regional Director and President has \$300 each to do their job which includes mileage to help do their jobs but does not include going to retreats they would be attending anyway. The Wyoming State Corp. annual fees have decreased.

Motion was made by Jean Schroeder and seconded by Sondra Nelson to approve the budget with the addition of \$540 for property storage.

Savings and Checking: Carol discussed the ideas she had regarding the money of \$4,700.28 in savings and \$18,500 in checking. Carol suggested that she put \$8,000 into a CD and the remainder in a money market account with a higher interest rate. It was decided to put the \$8000 in a 6-month CD. Di Geer made a motion and Roberta Oliver seconded. Motion carried

### **Announcements**

Next Meeting will be Sunday, January 4, 2026, 6:00 p.m., via Microsoft Teams.

### **Adjourn**

Cyndy Jahn-Thoms moved to adjourn the meeting and Sondra Nelson second. Motion carried. The meeting was adjourned at 11:34.

### **By-Laws and Standing Rules Committee**

Immediately following the Board meeting the By-Laws and Standing Rules Committee held a brief planning meeting. Committee includes Nena, Julie, Di, Carol, Virginia, April and Kayleen.

The purpose is to address the bylaws regarding regional events. Need to look at the same current documents. All the documents will be evaluated. Carol stated that we should not make it so complicated. A Teams meeting was scheduled for January 10<sup>th</sup> from 1 to 2 pm.

Submitted by

Kayleen Logan  
Secretary